



SEATON HACKNEY STABLES

440 South Street, Morristown, NJ 07960 Tel: (973) 644-3355 Fax: (973) 644-3535

www.seatonhackney.com Info@seatonhackney.com

www.facebook.com/fansofseatonhackney

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WINTER 2017-2018

VOLUNTEER TRAINING PROGRAM REGISTRATION FORM

SHS VOLUNTEER TRAINING PROGRAM WINTER SESSION CHOICE OF STARTING

SATURDAY DECEMBER 2ND 2017 from 2pm-3:30pm OR WEDNESDAY DECEMBER 6th from 4:30pm to 6:00pm

Cost of 8-week program: \$150* includes an SHS "Happy Volunteer" T-Shirt

Why volunteer?

RATS: Registered Assistants-in-Training **CATS:** Certified Assistant Trainees

Every self-respecting Stable needs Rats and Cats! Ours are the *human* kind and an integral part of the success and implementation of our many different programs.

Our Seaton Hackney volunteers not only earn valuable *Barn Bucks* (we abbreviate these "\$H\$") but are also able to improve their horsemanship and leadership skills, acquire a sense of responsibility and spend a great deal of time interacting with their peers and favorite critters in a healthy and supportive environment. Parents know that they can entrust their children to us for a few hours while running their errands and other family pursuits.

What does it take to become a CAT or a RAT?

To become a RAT and, ultimately, a CAT, you must, of course, demonstrate a love of horses and a willingness to help others. While we make the occasional exception, the minimum age for volunteering is 11yo (RATs) and 13yo (CATs).

Before becoming a CAT, you will need to have proven yourself as a RAT, and that will take time.

Because your ability to perform your tasks safely and succeed in your job as a Volunteer is very important to us, we offer this specific Volunteer Training Program and make it compulsory. Once the training is completed and you have successfully passed the final test you will be able to fill out a Volunteer Card and start earning \$H\$ Barn-Bucks.

The office will contact you regularly and schedule you for one or two (consecutive) 3-hr shifts.

Until then, as part of your learning process, you may be asked to shadow other RATs or CATs.

What should I wear when volunteering?

It is absolutely essential to clearly show that you are an SHS volunteer while working your shift at Seaton Hackney Stables. Staff and customers depend on you, may have questions, may need your help and they have to be able to locate you without having to ask around. SHS will have some kind of apparel for you to wear, sometimes charging a small \$H\$ token fee for it or including it in your Training Fees. YOU CANNOT come for a shift without that piece of apparel as it clearly states that you are a volunteer and a person always eager and ready to help.

CELL PHONES AND DOWN TIME: OUR (STRICT) POLICY?

CELL PHONES ARE ABSOLUTELY NOT ALLOWED DURING YOUR SHIFT! If you have an emergency, you can receive/make phone calls through the office.

DOWN TIME: THERE IS ABSOLUTELY NO DOWN TIME at Seaton Hackney Stables: There is always something to do: Ask the CAT in charge, Barn or Yard Manager, even the office!

Unfortunately, if you are caught not abiding by the above policies, you will be excused from volunteering at Seaton Hackney.

USE THE OTHER SIDE OF THIS FORM TO REGISTER

Volunteer Name: _____ Adult? (Y/N) _____ If under 18, DOB : _____

Email Address for weekly assignments/updates. Please print clearly: IMPORTANT!

_____ @ _____
Complete address: _____ Zip: _____

Cell phone: _____ Emergency phone: _____

Current riding proficiency (Y/N): walk ___ trot ___ know diagonals ___ canter ___ jump ___ - if yes, jump height _____

Tack horse yourself (Y/N): English ___ Western ___ Currently in SHS Troop? ___ If yes, which Troop level: _____

Parent's Name: _____ Cell # _____

LIABILITY WAIVER: MUST be signed by Parent/Guardian

I hereby give my permission to Seaton Hackney Stables to transport the child named above off the barn property for the purpose of medical care as deemed appropriate by the Operations Manager. In the event I cannot be reached in an emergency, I give permission to the physician selected by the Operations Manager to hospitalize, secure proper treatment and to order injection, anesthetic or surgery for the child named above. I understand that Seaton Hackney Stables does not provide accident/medical insurance for the child named above. Medical bills, including prescription drugs, will be the responsibility of the parent or guardian named below. SHS has my permission to use photographs taken of my child for promotional purposes. Rules are the same for everyone without regard to race, color, national origin, gender or disability. I understand that all volunteers will be treated as individuals and respect will be shown for a range of abilities and behaviors. I agree that Seaton Hackney Stables reserves the right to dismiss a volunteer from the program whose special needs they are not able to provide for or whose conduct is not in the best interest of the community, without refund. I will notify the Operations Manager if my child has any serious restrictions related to his/her participation in the program. I am aware of the following policies regarding fees: no refunds or credits will be given for canceling; no refunds are given if a volunteer is dismissed due to disciplinary action; no refunds are given if volunteers leave early or miss one or more sessions due to homesickness or personal commitments. I agree that my child may have her/his picture taken in conjunction with promotional purposes.

Parent or Guardian Signature

Date

SCHEDULE FOR CERTIFICATION PROGRAM: an 8-week rain or shine training program starting

NOTE: If you miss a session you may have to schedule a 30 minutes private lesson in order to make it up!

WEDNESDAY SESSIONS 1- 8 MEET FROM 4:30PM UNTIL 6 PM.

SATURDAY SESSIONS 1-8 MEET FROM 2PM UNTIL 3:30PM.

You can make up the same session after calling us by participating in the other, corresponding session!

Session I Grooming and Haltering WEDNESDAY starts 12/6/2017 (w/HEATHER) / SAT. starts 12/2/2017 (w/Kelsey or TBA)

Session II Tacking - English and Western

Session III Mounting Riders for Trails / Lessons and Pony Rides

Session IV Mini Cart & Harnessing

Session V Interacting with Clients and Office + Horse Body Language

Session VI Proactive Behavior and Practice

Session VII Make-Up Class/Q & A's/Practice/Review

Session VIII RAT Test: Good Luck!

\$150 paid by: Credit Card # _____ Expires: _____ Zip Code: _____

or Check # _____ or Cash (circle) Payment Date: _____ Office Initials _____

IMPORTANT: CIRCLE SIZE FOR SHIRT!

Child Sizes: XXS XS S M L XL
Teen/Adult Sizes: XS S M L XL XXL